

**NIGERIAN COLLEGE OF AVIATION TECHNOLOGY, ZARIA
PMB 1031, Zaria Aerodrome Kaduna State**

REQUEST FOR EXPRESSION OF INTEREST (EOI)

In compliance with the Public Procurement Act 2007 (as amended) the management of Nigerian College of Aviation Technology (NCAT), Zaria has appropriated funds in its year 2016 FGN Budget and intends to apply part for Consultancy Services.

The College therefore wishes to invite interested, competent reputable and qualified service providers and consultants to submit Expression of interest for the under listed consultancy service.

Lot NCAT Consultancy Service

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Lot NCAT Expression of Interest for Consultancy Services for Design and Supervision of
1 Rehabilitation and Maintenance of Runway/Taxiway.

ELIGIBILITY/REQUIREMENT

Interested Firms are expected to submit their Expression of Interest (EOI) showing capability to undertake the assignment. The EOI is to contain the following:

1. A copy of Certificate of Incorporation/Business Registration with Corporate Affairs Commission (CAC) Certificate with CTC updated within the last six (6) months.
2. Current Company Tax Clearance Certificate for the last 3 years (2013, 2014 and 2015) in case of a Nigerian Company.
3. Consultancy Firm profile including, among others, organizational structure and key professional staff with qualifications relevant to the assignment. (Attach copies of certificates of registration with professional bodies).
4. Evidence of three (3) years published Audited Accounts (2013, 2014, and 2015) of the company. (Attach evidence of accounting/audit firm registration with Financial Reporting Council of Nigeria-FRCN).
5. List of similar, verifiable and successfully executed consultancy assignment or “ongoing” by the company with letters of award and evidence of completion should be attached (where applicable).
6. Evidence of compliance with (PENCOM) Pension Reform Act (Attached verifiable copy of PENCOM Certificate 2014,2015 and 2016} as provided in section 16, subsection 6(d)of the Public Procurement Act. 2007.
7. Evidence of registration as consultants and service providers with the Bureau of Public Procurement (BPP).
8. Evidence of compliance with the provision of the Industrial Training Fund (ITF) amendment act as stipulated in Section 6(1)- (3)
9. Original documents should be available for sighting on demand during or after opening of proposals.

10. Updated Value Added Tax Registration Certificate(VAT) and evidence of VAT Remittance in the last Three Years (2012-2014)
11. A statement of Declaration or Affidavit attesting to the fact that none of the Consulting Firms Directors/Principal Officers have ever been convicted in any country for any criminal offenses/confirmation of Legal Capacity to enter contract.
12. A sworn affidavit certifying that the documents submitted for Expression of Interest (EOI) exercise are not only genuine but correct.

CLOSING DATE:

The Expression of Interest documents must be delivered to reach the undersigned **on or before Monday, 18th July, 2016** at the address shown below;

The Secretary

NCAT Tenders Board,

Procurement Unit, Administrative Block,

Nigerian College of Aviation Technology,

Zaria Aerodrome

P.M.B 1031, Zaria

Kaduna State, Nigeria.

Email: auduali@yahoo.com

Telephone (GSM) +2348035872238

IMPORTANT INFORMATION

- Only shortlisted firms will be invited for the next stage to send a detailed proposal (technical & financial) based on the Request for Proposal (RFP) that would be issued to them.
- Nigerian College of Aviation Technology, Zaria shall not enter into correspondence with any unsuccessful firm that submitted documents.
- This advertisement will not be a commitment on the part of Nigerian College of Aviation Technology, Zaria, nor shall it entail that those that submitted documents could make any claim(s) whatsoever and/or seek any indemnity from Nigerian College of Aviation Technology, Zaria by virtue of this publication.

Signed:

MANAGEMENT